



formerly The Women's Center of Greater Danbury

VOLUNTEER APPLICATION – DIRECT SERVICE

The Center for Empowerment and Education Direct Service Volunteer Application Thank you for your interest in volunteering at The Center for Empowerment and Education. Please complete the following application to begin the volunteer process. When your completed application is received by the Volunteer Coordinator, you will be scheduled for a personal interview. You will be informed of the sensitive, sometimes challenging nature of sexual assault and domestic violence trauma work. Policies and procedures are reviewed, including ethics, continuing education and confidentiality requirements. During the interview, we will discuss training requirements and schedule expectations. **ALL QUESTIONS REQUIRED.**

NAME: _____ **DATE:** _____

ADDRESS: _____

PHONE: _____

ALTERNATE PHONE: _____

EMAIL ADDRESS: _____

DATE OF BIRTH: _____

HOW DID YOU HEAR ABOUT THE CENTER: _____

EMPLOYER: _____

ARE YOU BILINGUAL? (If so, please list languages and fluency):

EDUCATIONAL BACKGROUND (Please check all that apply):

____ High School

____ College

____ Vocational or Business School

____ Other Specialized Training

DIRECT SERVICE OPPORTUNITIES (Please check all of interest):

Hotline (Domestic Violence & Sexual Assault)

Court/Hospital Advocacy

Support Group Facilitation

SKILLS/RELEVANT TRAINING:

WHAT BROUGHT YOU TO APPLY AT THE CENTER?

UPON COMPLETION OF THE TRAINING, DO YOU FEEL ABLE TO MAKE A 6-MONTH COMMITMENT OF 2 SHIFTS A MONTH? _____

**PLEASE LIST 2 REFERENCES
(Names & Contact Info)**

APPLICATION STATEMENT*

Please read the following statements carefully, as they represent matters of importance to both you and The Center for Empowerment and Education (hereinafter the "Company") in connection with this application for employment. I understand and agree that:

1. The information provided in this application, my resume (if supplied) and during my interview(s) is true and complete to the best of my knowledge. Any false or misleading statements on this application, on my resume or in my interview(s) will be sufficient cause of refusal of employment, or if I am hereafter employed by the Company, termination of employment.
2. The Company may verify all of the information that I have provided on this application and I release the Company and its representatives from liability for seeking such information and I release from all liability whatsoever any and all persons, institutions, business entities, and corporations providing the Company such information. I further agree to sign whatever consent forms may be necessary to permit the Company to verify all of the information that I have provided in this application.
3. In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of the Company and understand that my employment and compensation can be terminated with or without cause or notice, at any time, at the option of either the Company or myself. I further understand that no representative of the Company, other than The Center's Chief Executive Officer has any authority to enter into any agreement for employment for any specified period of time or to make any agreement different from or contrary to the foregoing: any such agreement, if made, shall not be

enforceable unless it is in writing and signed by the aforementioned individual.

4. This application will remain current for 90 days. At the conclusion of the 90-day period, if the Company has not then employed me, I understand that I must complete and submit a new application to remain eligible for consideration for employment.

5. The Center for Empowerment and Education is an equal opportunity employment employer and gives equal consideration to all applicants without regard to race, color, religion, sex, age, disability, or such other bases as may be prohibited by law.

Signature of Applicant _____

Date _____

Please email completed application to: Jennifer Zako, Volunteer and Engagement Coordinator, Jennifer.z@thecenterct.org or mail the application to: The Center for Empowerment and Education, 2 West Street, Danbury CT, 06810 c/o Jennifer Zako, Volunteer and Engagement Coodinator.