



## Working at The Center for Empowerment and Education

CEE is seeking a Prevention Educator. CEE is a growing nonprofit organization with a vision to create safer communities free from interpersonal violence for all individuals in Northern Fairfield and Southern Litchfield Counties. As a part of the CEE team, you will help rebuild lives and create safer communities.

Since our founding in 1975, CEE has been a safe haven as the sole provider of services to victims of domestic and sexual violence in the Northern Fairfield and Southern Litchfield County areas.

Each year, CEE serves over 20,000 individuals from our area communities. Our no cost and confidential services are available 24 hours a day, 7 days a week, and 365 days a year. CEE's key focus areas include emergency shelter and support services, counseling and advocacy, crisis intervention, community education, primary prevention, and training.

**Title:** Prevention Educator

**Job Summary:** The Prevention Educator provides educational programs related to addressing and preventing all forms of domestic/dating violence, sexual violence, and gender-based discrimination, harassment, and violence in the community to primarily youth and young adults in our 11-town catchment area. This position is uniquely designed for someone who wants to educate youth and young adults on these issues, while working as a team player. **This position is part-time, but will be primarily working within school hours, depending on the schedule given.** While gender-based violence prevention is the primary focus of this position, the expectation is that the role is also integrated into the overall gender equity work at CEE.

### Main Duties and Responsibilities:

- Help develop and implement prevention education programs to PreK-12 students, youth and the general public, with a special focus on engaging youth and young adults. Prevention education program topics include but are not limited to: Healthy Relationships, Dating Abuse, Sexual Assault, Sexual Harassment, Bullying, Gender Stereotypes, Boundaries & Consent, and others;
- Provide support to Campus Advocacy team members regarding educational programs and awareness events at Western Connecticut State University and the Danbury campus of Naugatuck Valley Community College on topics related to domestic and sexual violence
- Participate in various interactive and improvisational educational theater pieces such as our Act Out and/or puppet shows
- Help develop new and revise existing prevention education curricula, PowerPoints, Canva, interactive learning tasks, etc.

### Additional Responsibilities:

- Stay up-to-date with best practices in primary prevention of sexual and domestic violence, community organizing, as well as presentation and public speaking skills
- Provide referrals/support to program audience members who disclose victimization
- Research new and innovative ways to reach and engage target audiences



- Participate in agency community awareness and outreach activities, including presenting agency overviews to the community
- Complete monthly report, record statistical data and all assigned administrative tasks in a timely manner
- Perform other duties as assigned
- Travel as required (CEE reimburses for mileage expenses for work-related travel)
- **Availability to work within school hours (e.g. 7am-3pm some days), and occasional weekends and evenings, as scheduled; these hours will vary each week**

**Qualifications:**

- Minimum Bachelor's Degree
- Excellent public-speaking skills, verbal and written communication skills
- Excellent classroom management skills
- Demonstrated comprehensive working knowledge of the dynamics of domestic violence and sexual assault
- Energy, creativity, enthusiasm, compassion, and vision
- Experience with group facilitation and community outreach
- Demonstrated ability to work with diverse communities
- Demonstrated knowledge of issues related to gender equity, diversity, and inclusion
- Computer literacy; proficient in Canva, PowerPoint, Excel
- Be certified as a domestic violence and sexual assault crisis counselor per CGS 52-146k; training provided by The Center; Maintain certification with no less than ten (10) hours of in services annually, in issues related to domestic and sexual violence and advocate job enhancement skills
- Maintain compliance with Connecticut statutes: C.G.S.52-146 including but not limited to: Privilege: C.G.S. 52-146K; Confidential Communication: C.G.S. 52-146(B) & C.G.S.52-146(F), C.G.S.52-146(e); and Confidential Record Keeping: C.G.S.52-146 (i);
- Ability to work independently and as a team member
- Strong organizational and interpersonal skills
- Attention to detail
- Ability to be flexible and juggle multiple demands
- Bilingual a plus
- A valid driver's license; Reliable transportation and working telephone required

**Accountability & Supervision:** The Manager of Community-Based Programs will provide supervision to the Prevention Educator. The supervisor will oversee the work of the Prevention Educator, sign program reports, and conduct verbal and written evaluations annually and as needed. Additional assistance will be provided at regular meetings facilitated by CEE, CCADV, The Alliance, and through training programs and materials.

**Hours of work:** 26 hours per week

**Classification:** Part-Time, Non-Exempt

**Pay Range:** \$21.00 – 24.50 per hour



## **Employee Benefits**

As a CEE employee, you will work with a team that makes a difference in the lives of others while enjoying the following:

- Flexible work schedule
- Medical benefit premiums for full-time employees 100% paid for by CEE
- 4 weeks of paid vacation for full-time employees, prorated for part-time employees
- Paid sick time
- Paid personal days
- 13 Paid Holidays per year plus 2 Floating Holidays
- Family planning benefits
- Access to contribute to a 401K for full-time employees
- Company-paid life and disability insurance for full-time employees
- Opportunities for professional development
- Career advancement potential
- Employment Certification as a nonprofit under the Public Student Loan Forgiveness (PSLF) Program

### **Our Commitment to Fair Pay**

At CEE, we are committed to fair, transparent pay and strive to provide competitive, market-informed compensation in the nonprofit sector. The target salary range for this position is \$21.00 to \$24.50 per hour. It is anticipated that most qualified candidates will fall near the middle of this range. The candidate's particular combination of knowledge, skills, competencies, and experience will inform compensation for the successful candidate.

### **Our Commitment to Diversity, Equity, and Inclusion**

At The Center for Empowerment and Education (CEE), diversity, equity, and inclusion are at the core of what we do and who we are. We empower our clients and our employees to celebrate and embrace diversity. We can grow and learn better with a diverse team of employees. CEE is proud to be an equal-opportunity employer. All qualified applicants will receive consideration for employment regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.